



SANCTION POLICY/PROCEDURE

Under Football Qld By-Law 12 section 4.1b

4.1 *Unless written consent is provided by Football Queensland or these By-Laws provide otherwise:*

- b. An Affiliated Club must NOT participate in a tournament, league or other competition not administered or sanctioned by Football Queensland or a delegate of Football Queensland.*

Additional to this players and clubs will not be covered by the National Insurance Program whilst participating in any non-sanctioned event.

Therefore all clinics, Come Try Days, Carnivals, Social Competitions, Tournaments, Trials and Friendly Matches must be sanctioned by Football Queensland.

PROCESS:

The official sanction request form to be used is found on the Football Queensland Website.

HOST

- The form is to be downloaded and filled in by the **HOST** and forwarded to the CA/Zone for endorsement.
- The sanction form must be received in the FQ office at least 7 days prior to the event or it will not be sanctioned.
- After checking the rules of the event, the zone is to sign and on forward the sanction request form to the Football Queensland email address sanctions@footballqueensland.com.au
- The sanction will then be lodged for approval and will be emailed back to the host and their zone.
- CA/Zones can then organize match officials where appropriate
- Prior to the event commencing the host should hold travel permits for all the participating teams and retain them for insurance purposes.

TRAVELLING TEAMS

- Teams from other zones travelling/participating should submit a copy of the sanction approval form from the Host to their own zone with their travel permit request and player names/FFA numbers.

- Visiting CA's / Zones can sign the travel permit making sure all players from their CA/Zone are registered and after viewing the sanction approval.
- Copy of the signed travel permit and forward a copy to the host.