



# Club Set Up for the 2017 Season

## Online Payment and Self Registration

If you have previously used Online Payments with the MyFootballClub system there is nothing you need to change unless your Bank Details have changed.

If you decide to allow your players a choice of payment, for example, pay by Direct Deposit in 2017, all you need to do is the following :

FOOTBALL FEDERATION AUSTRALIA

Club Name: Football Club Club Type: Club

Our Details

Primary Details | Bank Details | Our Contacts | Club Finder

Bank: Commonwealth Bank of Australia

Account Name: Football Club Inc General

Account BSB:

Account Number:

GST Exempt  ~ Select this option if your organisation is NOT registered for GST.

Online Payment Gateway Enabled by FFA  ^ For the FFA to have enabled the Online Payment Gateway your organisation needs to have completed FFA's Online Payment Gateway Usage application form.

Enable for Self-Registration  # This checkbox enables Players using the Self-Registration process to make payments through the Online Payment Gateway.

Pass on Transaction Fee  % Ticking this checkbox means that individuals who pay online will incur the transaction fee when paying online. When this checkbox is un-ticked, the club will be absorbing the transaction fee.

Hide Manual Payment at Club  + Ticking this checkbox means that people will not see the Manual Payment at Club button during their registration and will be forced to pay online.

Please note that these fields are used for verification purposes only. To request online payment setup, or advise FFA of updated bank details, click [HERE](#).

Invoice Message  
This text will be added to the end of each invoice that is generated via registration. Maximum 500 characters.  
To pay your fees by Electronic Transfer. Please ensure that you include your full name and Invoice number. Bank CBA Name: Football Club Inc General Account BSB: A/c No:

Exit Save

- You can add a note on the Invoices "Invoice Message" so that your players know that they have a choice to pay online.
- NOTE – the Online Payment Gateway box enabled by FFA and the Enable for Self Registration – (see below) remain in place and cannot be removed.

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Bank: Commonwealth Bank of Australia

Account Name: Football Club Inc General

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