



FOOTBALL  
**QUEENSLAND**

# **SANCTIONING POLICY**

## **1. PURPOSE**

The purpose of the Football Queensland (FQ) Sanctioning Policy is to provide clarity, support and guidance to FQ Football Clubs, Zones/Associations and Futsal Clubs when hosting events outside the regular football/futsal season. Sanctioning is required for insurance, risk and football management purposes. The insurances provided by Football Queensland only apply to events sanctioned by Football Queensland, subject to the terms of the relevant policies.

The intent of this policy is to ensure events hosted by FQ affiliates, whether they are clubs, zones or associations, can be covered by the scope of the FQ insurance policies, and to assess the risk and football management of such events.

## **2. SCOPE**

This policy covers all forms of events including, but not limited to, activities such as:

- Gala days, tournaments, holiday clinics, camps, charity events, festivals, carnivals
- Come and Try days
- Walking Football
- Beach Football
- Summer Football competitions and events
- Non-Affiliate friendly matches
- All events involving a jumping castle or amusement ride, including end of year presentations
- Off-site club events or functions
- Alternative training activities that are not football activities
- Interstate tour permits
- International tour permits
- Participation in a sanctioned event
- Any event or activity which is not normal winter football activity

## **3. BENEFITS OF GAINING SANCTIONING APPROVAL**

- a) Public liability insurance cover (subject to policy terms);
- b) Appropriate participant, referee and volunteer insurance (subject to political terms);
- c) Access to FQ Referees
- d) Directors/Management insurance.
- e) Risk considerations; and
- f) Member Protection and Child Protection support and information.

## 4. AIM OF SANCTIONING

Eligible FQ stakeholders that seek endorsement to conduct an approved Football Queensland event are required to complete the online application form and provide supporting documents.

Eligible stakeholders include:

- FQ zones/association and their clubs/affiliates
- National Premier Leagues Queensland and Football Queensland Premier League Clubs
- FQ Futsal Clubs

Grassroots football clubs are required to seek the support of their zone/association when submitting the application documents. A copy of the online application will be automatically sent to the club's zone/association for approval.

Sanctioned events that attract any fees do so for the purpose of covering administrative costs and insurance risk that is above and beyond normal standard football activity (i.e., week to week club competition). On top of this, for commercial sanctioning, the use of the official insurance and brand IP attracts a re-investment back into the game as a whole.

This is an attempt to cover any insurance premium increases from extra activity, rather than aggregating the cost across all Queensland participants.

## 5. ELIGIBLE PARTICIPANTS

Entry into a sanctioned event is limited to eligible participants listed below:

- Affiliated teams of a Zone/Association and Club.
- Affiliated teams of an FQ Affiliated club.
- Affiliated teams of FFA Member Federations
- All participants including but not limited to players, team officials, referees and volunteers must be registered members of the current football season on the official FFA Registration System; and
- All participants from outside the host Zone/Association and/or Club must have approval from the parent association or where applicable the FFA Member Federation.

Participants or teams who are not affiliated must formally register and pay the 'social player' fee to become eligible.

The only exception to this section is for Non-Affiliate matches (see Event Sanction Types and Charges) which are one-off matches where Non-Affiliate players will be registered as 'casual participants' and only covered for the match period.

## 6. COMPLIANCE

Affiliates and Organisers that fail to follow the processes, comply with the policies and/or meet the required standards outlined in this policy document may be subject to disciplinary action which includes the following:

- FQ removing the endorsement/sanction status of the event and informing all participating members including but not limited to players, team officials, referees and volunteers;
- Subject to the type of offence- FQ reserves the right to notify the event organisation; and/or reject future event applications of the applicant.
- Any other action that FQ deem to be appropriate in the specific circumstances.

## 7. FOOTBALL QUEENSLAND POLICIES

In addition to complying with relevant FQ rules and regulations, all organisers should be aware of the:

- Football Queensland Heat Policy
- Football Queensland Lightning Policy
- FFA National Member Protection Policy

These policies can be found on the [FQ website](#).

## 8. MEMBER PROTECTION

The FFA and FQ have a duty of care to everyone associated with football and to the individuals and organisations to whom the National Member Protection Policy applies. In accordance with the National Member Protection Policy, Football Queensland must inquire into the background of those who undertake any work, coaching or regular unsupervised contact with people under the age of 18 years.

All coaches, managers, referees and any other persons in either a paid or voluntary capacity working or volunteering with children aged under 18 years (who are not exempt) must apply for a Working with Children (WWC) Check and provide current information to the club, association or organisation to which they are registered.

Only team officials who have provided a valid WWC Number or exemption card relevant to their volunteer or paid role are permitted to work or volunteer with children under 18 years of age.

For persons under the age of 18, please see the relevant Queensland Government WWC legislation.

## 9. CONSULTATION OR ADVICE

This Sanctioning Policy has been developed to provide guidance to FQ Members and staff regarding sanctioning. FQ Members and staff who are unsure of their rights, liabilities or actions should seek clarification by contacting FQ.

## 10. DEFINITIONS AND INTERPRETATION

The word Sanction and Sanctioning means: Written Authorisation issued by Football Queensland to applicants to conduct an event that complies with the National Curriculum philosophies and principles together with the guidelines outlined in this policy.

## 11. EVENT SANCTION TYPES AND CHARGES

(NON-COMMERCIAL) – Gala days, tournaments, holiday clinics, camps, charity events, carnivals and other similar events. Events shall be deemed non-commercial if the per player charge for entry is less than \$35 per player or the team total breakdown is less than \$35 per player for events that run for less than one week (e.g. the team entry fee is \$350 per team with the maximum of 10 players per team- 10 players divided by the team fee total is \$35 per player).

A sanctioning of \$55 inc. GST per day per event is charged by FQ.

All participants currently registered and active for outdoor club football are exempt and do not attract an FQ social player fee. Participants who are not registered for outdoor football are required to register as a 'social player', the charge for which is as follows:

- Social Player Junior Fee - \$13.64 inc. GST
- Social Player Senior Fee - \$27.50 inc. GST

(COMMERCIAL) - Gala days, tournaments, holiday clinics, camps, charity events, carnivals, and other similar events. Events shall be deemed commercial if the player charge is more than \$35 per player or the team total breakdown is more than \$35 per player for events that run for less than one week (e.g. the team entry fee is \$750 per team with a maximum of 10 players per team- 10 players divided by the team fee total is \$75 per player).

A sanctioning fee of \$660 inc. GST per event is charged by FQ.

All participants currently registered and active for outdoor club football are exempt and do not attract an FQ social player fee. Participants who are not registered for outdoor football are required to register as a 'social player', the charge for which is as follows:

- Social Player Junior Fee - \$13.64 inc GST '
- Social Player Senior Fee - \$27.50 inc. GST

A per player commercial fee will also be charged for ALL participants at the following rates:

- \$3.30 inc. GST per player for events charging over \$35 but under \$55 per player

- \$6.60 inc. GST per player for events charging over \$55 but under \$100 per player
- \$9.90 inc. GST per player for events charging over \$100 per player

#### Come-and-Try Days / Free promotional programs

All events that promote football registration and participation, where the club is not charging for participation shall be sanctioned with no FQ fee. Summer Football events and competitions.

Summer Football events/ competitions shall run no longer than 14 weeks. A sanctioning fee of \$220 inc. FST per event/ competition is charged by FQ. All participants currently registered for outdoor football are exempt and do not attract an FQ social player fee. Participants who are not registered for outdoor football are required to register as a 'social player', the charge for which is as follows:

- Social Player Junior Fee - \$13.64 inc. GST
- Social Player Senior Fee - \$27.50 inc. GST

#### Non-Affiliate Matches

It is FQ's intention to promote football and participation, and we are aware of instances where affiliates may look to play matches against schools, non-affiliate club teams and/ or some academics.

In the spirit of promoting unity across all of the football, FQ will review and sanction single one-off matches between affiliates and non-affiliates. This will be at the absolute discretion of FQ.

The charge for this type of match will be \$55 inc. GST per match, irrelevant of age group or match length. Any attempt to create any kind of league/competition using this sanctioning avenue (or any other sanction type) will be deemed a breach of FQ sanctioning regulations. Other events requiring a sanction are listed below.

The below events must be lodged via the sanction portal, however, will attract no fee from FQ.

- Events involving a jumping castle or amusement ride, including end of year presentations.
- Off-site club events or functions
- Alternative training activities that are not football activities
- Extended training requests
- International tour permits
- Participation in a sanctioned event

Miscellaneous - any event or activity, which is not a normal winter football activity

If you are unsure whether an activity must be sanctioned, please email [sanctions@footballqueensland.com.au](mailto:sanctions@footballqueensland.com.au)

## 12. HOW TO APPLY

Having reviewed the Sanctioning Policy and identified that you are required to apply, please complete the online Sanction Request Form via JotForm - [CLICK HERE](#) to access.

FQ reserve the right not to accept a request if it is outside of 7 working days of the event. Please give as much notice as possible to ensure we can assist with the application and to avoid the risk of FQ declining the request.

Should an FQ Association or Zone decline a sanction request and the club appeals the decision, both organisations are required to state their case to FQ who will then make a final a final decision in relation to the sanction application. Following the review of the application along with the completion rules and regulations (if applicable) and any additional supporting documentation, FQ or the relevant Zone will contact the applicant regarding the application outcome.

Upon approval of the sanctioned event:

- A copy of the approval confirmation will be emailed to the host club by the relevant Zone.
- The organiser may begin promotion of the event.
- Promotion of FQ Sanction approval, including the use of the FQ logo is prohibited until an approval is confirmed in writing.
- FQ must be notified immediately should there be any changes to those formally approved in the initial application process.
- Any event that includes ALDI MiniRoos Football age groups of U6 to U11 must apply the principles of FFA.
  - Please visit ALDI MiniRoos Club Football <https://www.playfootball.com.au/miniroos>