



POSITION DESCRIPTION

TITLE: Emerging Talent Referee Coach
DEPARTMENT: Referees
LOCATION: Meakin Park, Slacks Creek
REPORTS TO: State Referee Manager
STATUS: Part Time
LAST REVISED: November, 2019

DIMENSIONS

• Number of direct reports	Nil
• Number of indirect reports	Nil
• Budget responsibility in \$.	Nil

EMPLOYMENT CONDITIONS

• Package	• As negotiated from time to time
• Normal Business Of Work	• Monday to Friday, 9.00am – 5.00pm
• Unique Criteria	<ul style="list-style-type: none"> • Weekly hours will vary depending on season requirements • Significant after hours work • Significant intrastate and interstate travel • A current driver's licence and own reliable transport is essential

Purpose of Role (*Why does this role exist?*)

The role of Referee Coach, for emerging talent has been created to provide identified referees and assistant referees officiating in NPL, FQPL and NPLW competitions with expert coaching, advice and support. The successful applicant will oversee the development of Queensland's most talented referees to ensure a constant supply of referees capable of refereeing at the highest level.

Within the context of a professional refereeing framework, the primary purpose of this role is to improve the level of match officiating in Queensland's National Premier Leagues and the Football Queensland Premier League competitions.

Key Areas of Responsibility (*Over what areas does this role have responsibility and accountability?*)

- Administration support for State Referee Development Officer
- Assist in the operation of a Referee Academy Program
- Work with Referee Academy to implement upgrade strategy
- Design and implement individual coaching plans for identified referees
- Identify referees participating in the Academy who are suitable to partake in upgrade courses
- Review and analyse the performance of NPL/FQPL/NPLW Referees in the NPL/FQPL/NPLW and FFA Cup Competitions
- Review Referee Assessors reports and provide feedback to NPL/FQPL/NPLW Referees
- Provide coaching expertise to correct any technical issues identified
- Communicate with individual NPL/FQPL/NPLW Referees on any performance, training and appointment matters
- Contribute as a member of the NPL/FQPL/NPLW referee selection panel

- Perform talent identification activities by attending various championships and tournaments as required
- Other duties and tasks as directed by State Referee Development Officer.

Referee Appointments

- Review match official appointments and liaise with the State Referee Administrator to problem solve any issues
- Ensure injuries are reported and documentation completed and lodged in a timely manner
- Assist the State Referee Manager and State Referee Development Officer to establish a transparent and accessible panel system for all levels of referees in Queensland football

General

- Provide written reports as required to the State Referee Manager and/or State Referee Development Officer

Key Performance Measures (*Quantifiable measures determining achievement of business and personal objectives?*)

- Improved refereeing standards in Queensland's premier leagues and competitions, as measured by agreed KPI's
- Establish and maintain strong relationships with all NPL, FQPL and NPLW Referees as a trusted coach and mentor.
- Administration of coaching records and match assessments
- Ensure comprehensive training logs are kept for all referees
- Implement and maintain a mentoring program
- Ensure referee qualifications are maintained and monitored for suitable upgrade courses

Knowledge, skills and behavior required (*What competencies does the position require?*)

Key Selection Criteria

- Current FFA Level 2 Instructor and Assessor
- Current Level 1 Referee (Theory)
- Current FFA Level 3 Futsal Referee or as a minimum, be prepared to undertake course with a positive outcome
- Experience in the coaching of referees
- Demonstrated experience:
 - Conducting referee education and development programs;
 - Managing and working with volunteers in sport;
 - Delivering high level customer service to a diverse range of stakeholders
 - Working both independently and in a team-orientated collaborative environment
- Technically competent in Microsoft Office Suite (Word, Excel and PowerPoint)
- Effective oral and written communication skills
- Ability to self motivate, and motivate others with your enthusiastic approach to referee coaching
- Consistently pro-active, taking initiative whenever possible
- Ability to work unique hours inclusive of weekends and evening work as required
- Ability to undertake domestic travel in delivery of essential job related activities
- Current driver's licence
- Hold a valid Working with Children Check

Major Interactions (*Which MF departments, and/or external bodies will I interact with?*)

- State Referee Manager and State Referee Development Officer
- Chief Executive Office
- Zone Referee Development Coordinators, Coaches and Regional Referee Group
- FFA Director of Referees and Referee Education Coordinator
- Referee Talent