



# AFC FUTSAL REFEREEING GUIDELINES

MATCH ANALYSIS & REPORT

2020/21

# INTRODUCTION

The purpose of these guidelines is to provide the refereeing fraternity with a standard match analysis system based on universal principles for decision-making and match report writing.

In line with the topics covered in the Laws of the Game, the guidelines enumerate the factors to be considered when assessing a match incident, as well as formulas to accurately describing the particular action in the match report.

The reasons for cautionable and sending-off offences must be stated in the match report as per the Laws of the Game. Likewise, a complete report shall cover the “who, what, where, when, how and why”.

The content of the AFC Futsal Refereeing Guidelines is based on the FIFA Futsal Laws of the Game 2020/2021.



## Fouls & Misconduct: Careless, Reckless, Using Excessive Force and Violent Conduct

- 1 Does the player show a lack of attention or consideration when making the challenge?
- 2 Does the player act without precaution when making the challenge?
- 3 Does the player make fair or unfair contact with the opponent after touching the ball?
- 4 Does the player act with disregard to the danger of the opponent?
- 5 Does the player act with disregard to the consequences of the opponent?
- 6 Does the player have a chance of playing the ball in a fair manner?
- 7 Does the challenge put the opponent in a dangerous situation?
- 8 Does the player touch the ball after making contact with the opponent?
- 9 Does the player use excessive force and endanger the safety of the opponent?
- 10 Does the player use brutality against the opponent when challenging for the ball?
- 11 Does the challenge endanger the safety of the opponent?
- 12 What degree of speed and/or intensity is the player using when making the challenge?
- 13 Does the player show clear malice when making the challenge?
- 14 Does the player lunge at the opponent from the front, from the side or from behind?
- 15 Which part of the body has the player used to make contact?
- 16 On which part of the opponent's body is contact made?
- 17 In which direction is the tackler's feet pointing?
- 18 Does the player challenge for the ball at the moment the contact is made?
- 19 Does the player charge the opponent in a fair manner?
- 20 Do you consider the foul as an act of violent conduct or a serious foul play?
- 21 Has the challenge been committed in a fair manner or a careless manner?
- 22 Does the player use the arm as a 'tool' or a 'weapon'?
- 23 Does the player challenge for the ball in a fair manner?
- 24 Does the player attempt to use excessive force or brutality against an opponent when not challenging for the ball?
- 25 Is the force used to strike the player's head/face negligible?
- 26 Does the player throw an object at the ball, opponent or match official?
- 27 Does the player commit an offence outside the pitch against someone from his/ her own team?
- 28 Does the player bite or spit at someone?
- 29 Does the player's action threaten to cause injury to someone including the player himself?

## Interfering with or Stopping a Promising Attack

- 31 What is the distance between the offence and the goal?
- 32 Does the player have control of the ball?
- 33 Can the player gain control of the ball?
- 34 What is the direction of play?
- 35 How many defenders are involved in the situation?
- 36 Where are the defenders located?
- 37 Where is the defending goalkeeper located?
- 38 Is the goal considered guarded?
- 39 How many attackers are involved in the situation?
- 40 Where are the attackers located?
- 41 How many options to pass the ball did the player have when he was fouled?
- 42 Does the offence interfere with or stop a promising attack?
- 43 Does the handball offence interfere with or stop a promising attack?
- 44 Does the player commit an offence inside his/her own penalty area (whilst attempting to play the ball) to interfere with or stop a promising attack?
- 45 Did the referee apply advantage after an offence for interfering with or stopping a promising attack?
- 46 Did the referee allow a quick free kick for the non-offending team after an offence for interfering with or stopping a promising attack?

## Denying a Goal or a Goalscoring Opportunity

- 51 What is the distance between the offence and the goal?
- 52 Is there a likelihood of the player keeping control of the ball?
- 53 Is there a likelihood of the player gaining control of the ball?
- 54 What is the general direction of play?
- 55 How many defenders are involved in the situation?
- 56 Where are the defenders located?
- 57 Where is the defending goalkeeper located?
- 58 Is the goal considered guarded?
- 59 How many attackers are involved in the situation?
- 60 Is the offence a direct free kick or an indirect free kick?
- 61 If there is no offence, does the player have an obvious opportunity to score a goal?
- 62 Does the player commit a handball offence to deny the opposing team a goal?

- 63 Does the player hold, pull or push an opponent to deny an opponent an obvious goalscoring opportunity?
- 64 Does the player commit an offence inside his/her own penalty area (whilst attempting to play the ball) to deny an opponent an obvious goalscoring opportunity?
- 65 Did the referee apply advantage in a goalscoring opportunity and caution the player when the ball was next out of play?
- 66 Did the referee allow a quick free kick for the non-offending team after an offence which denied an obvious goalscoring opportunity?

## Handling the Ball

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- 71 Does the player deliberately touch the ball with their hand/arm, including moving their hand/arm towards the ball?
- 72 Does the player use the hand/arm to make their body unnaturally bigger to stop the ball from passing?
- 73 Does the player attempt to score a goal by a handball offence?
- 74 Does the player prevent a goal by a handball offence?
- 75 Does the player prevent an obvious goalscoring opportunity by a handball offence?
- 76 Does the player use their hand/arm to make their body unnaturally bigger to stop a direct shot on goal?
- 77 Does the player unsuccessfully attempt to prevent a goal by a handball offence?
- 78 Does the player gain possession/control of the ball after it has touched their hand/arm and then immediately score in the opponent's goal?
- 79 Does the player gain possession/control of the ball after it has touched their hand/arm and then immediately creates a goalscoring opportunity?
- 80 Does the player score in the opponent's goal directly from their hand/arm, even if accidental?
- 81 Does the ball that touches his/her hand come from a short or long distance?
- 82 Does the ball touch the hand/arm when the hand/arm has made their body unnaturally bigger?
- 83 Does the ball touch the hand/arm when the hand/arm is above/beyond their shoulder level?
- 84 Does the ball touch the player's hand/arm directly from their own head or body (including the foot) after deliberately playing the ball?
- 85 Does the ball touch the player's hand/arm directly from the head or body (including the foot) of another player who is close when the position of the hand/arm make the body unnaturally bigger?

- 86 Does the ball touch the player's hand/arm when a player falls and the hand/arm is between the body and the ground to support the body, but not extended laterally or vertically away from the body?
- 87 Does the ball hit the player's arm from above or below the bottom of the armpit?

## Simulation

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- 91 Is there contact between the players involved?
- 92 Does the attacker use the slight contact to deceive the referee?
- 93 Has the attacker initiated contact between the opponent and themselves?
- 94 Is there fair/normal contact between the players, resulting in no offence being committed?
- 95 Has the attacker anticipated the contact between the opponent and themselves?
- 96 Does the attacker initiate the contact?
- 97 Has the player over-exaggerated the seriousness of the foul committed?
- 98 Does the player simulate a foul to win a free kick?
- 99 Does the player attempt to deceive the referee?
- 100 Does the player create a wrong/false impression to gain an unfair advantage?

## Confrontation

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- 101 Have the original or initial offenders been punished appropriately?
- 102 Were the actions of the players involved excessive with regard to physical contact?
- 103 Did the player(s) become involved unnecessarily by running from some distance?
- 104 Is the referee effective in helping to prevent further confrontation between players?
- 105 Does the referee get "too close" to the incident and become caught up in the confrontation?
- 106 Does the referee remain calm when dealing with the confrontation?
- 107 Does the referee touch or push the players?
- 108 Does the referee try to separate the players who initiated the confrontation?
- 109 Does the third referee act appropriately?
- 110 Should any of the match officials make physical contact with players or members in the technical area?
- 111 Was at least one player from each team involved in the confrontation identified and punished appropriately?

## Management of the Restart

- 121 Is there an infringement of the substitute procedure?
- 122 Did the match officials manage the restart of play effectively?
- 123 Does the referee indicate to the kicker to wait for a signal to restart play?
- 124 Does the referee succeed in ensuring that the defensive wall retreats 5 metres and remains so?
- 125 How far away are the defensive players when the free kick is taken?
- 126 Does the referee take up the most advantageous position for the restart?
- 127 Is the ball placement acceptable?
- 128 Does the player prevent a quick restart?
- 129 Does the player provoke a confrontation by deliberately touching the ball after the referee had stopped play?
- 130 Does the player appear to take a restart but suddenly leave it to one of the teammates to take it?
- 131 Does the referee indicate or acknowledge the restart of the match after it has been stopped?
- 132 Were disciplinary sanctions correctly applied?
- 133 Should the referee allow a 'quick' free kick in this situation?
- 134 Is the ball intercepted by an opponent who is less than 5 metres from the ball?
- 135 Does the player distract or impede the kicker by moving closer than 5 metres where the kick-in is to be taken?
- 136 Does the player enter the pitch without the referee's permission and interfere with play?
- 137 Where two or more of the defending team's players form a "wall", do the attacking team's players remain at least 1 metre from the "wall"?
- 138 During a goal clearance, is an opponent inside the penalty area challenging for the ball before it is in play?
- 139 Does the referee ensure that all other players are at least 2 metres away before restarting with a dropped ball?



## Advantage

- 141 Does the team benefit if the referee applies the advantage?
- 142 Did the fouled player still have possession of the ball after the foul was committed?
- 143 Is there more of a benefit in applying advantage or awarding a free kick?
- 144 Does the foul committed deserve a yellow card?
- 145 Does the foul committed deserve a red card?
- 146 Did the referee allow a quick free kick in a goalscoring opportunity situation and caution the player when the ball was next out of play?
- 147 Is the foul committed near the penalty area?
- 148 Does the fouled player have space to progress?
- 149 Are there teammates in a good position to receive the ball?
- 150 After advantage has been applied, should the referee return to administer a disciplinary sanction?
- 151 After application of the advantage, does the offending player play the ball or challenge/interfere with an opponent?
- 152 Where on the pitch did the offence occur?
- 153 Should the tempo/temperature of the match be considered?
- 154 If the player who committed the first offence had previously been cautioned, would it have been advisable to allow play to continue?
- 155 Is there a chance of an immediate attack?
- 156 Could the referee adopt a "wait and see" approach by delaying the whistle?
- 157 Does the referee give a clear signal to allow play to continue when the offence occurred?

## Dissent

- 161 Does the player show dissent by protesting verbally (by words)?
- 162 Does the player show dissent by protesting non-verbally (by action)?
- 163 Does the player act in a manner that shows a lack of respect for the game?
- 164 Could dissent have been avoided if the referee or the other match officials had intervened quicker?
- 165 Does the referee support his/her colleague following a reaction by a player to a decision made by the other match officials?
- 166 Is the correct disciplinary sanction (yellow or red card) applied?
- 167 Does the referee correctly differentiate between frustration and dissent?
- 168 Does the captain of the team show dissent by protesting?
- 169 Does the player influence the referee to get an opposing player cautioned by waving an "imaginary card"?
- 170 Does the player spit on the ground to display anger at and disagreement with the decisions of the match officials, etc.?

## Body Language

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- 171 Does the referee show signs of uncertainty?
- 172 Does the referee's body language show confidence or alertness?
- 173 Is the referee's reaction slow after the incident?
- 174 Have the referee's actions inflamed the situation?
- 175 Does the referee remain calm and in control?
- 176 Has the referee been influenced into taking disciplinary action?
- 177 Does the referee use the whistle appropriately?
- 178 Does the referee use the cards appropriately?
- 179 Does the referee make the signals according to the guidelines for referees?
- 180 Does the referee make the message clear to the player(s) involved?
- 181 Does the referee raise his/her profile appropriately in more demanding situations?
- 182 Should the referee remain "neutral" and refrain from body language to suggest he is going to issue a disciplinary sanction?

## Concentration / Awareness

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- 191 Is the referee aware of a possible conflict in allowing the game to continue?
- 192 Is there immediate communication between the match officials to avoid unnecessary protests or appeals?
- 193 Does the referee keep his/her focus and concentration throughout the incident?
- 194 Is the referee in a good position to make the correct decision?
- 195 Is the communication process appropriate in deciding who the offending player is?
- 196 Why is the disciplinary sanction shown to the wrong player?
- 197 Is the referee aware of what the Law allows in certain situations?
- 198 Is the player guilty of persistently infringing the Laws of the Game?
- 199 Is the referee aware of the tactical play of a team that breaks up play or targets individual opponents?
- 200 Does the referee protect (a) player(s) from potential serious injury?



## Teamwork

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- 201 Is the second referee closer to the action than the referee?
- 202 Does the second referee have a better view of the incident than the referee?
- 203 Does the referees have a better view of the incident than the other match officials?
- 204 Is the signal from the other match officials to the referees clear?
- 205 Did the referee make a decision before the signal by the other match officials?
- 206 Does the incident happen out of the view of the referees?
- 207 Did the other match officials inform the referee about any misconduct?
- 208 Should one of the match officials have seen the incident?
- 209 Should the third referee intervene, if none of the other officials had seen the incident?
- 210 Has teamwork broken down because of a lack of concentration?
- 211 Should the timekeeper intervene if none of the other officials had seen the incident?
- 212 Is the decision given by the referee's or other match officials credible, given their distance from the incident?

## Management of the Penalty Kicks

- 221 Was the goalkeeper of the kicker in the correct position during kicks from the penalty mark?
- 222 Did the attacking player fail to remain 5 metres before the penalty kick was taken?
- 223 Did the defending player fail to remain 5 metres before the penalty kick was taken?
- 224 Does the referee need to order the penalty kick to be retaken?
- 225 Does the goalkeeper's movement forward before the kick is taken, clearly impact the kicker?
- 226 Does the kicker play the ball a second time before another player touches the ball?
- 227 Does the goalkeeper deliberately attempt to delay the taking of the penalty kick by acting in an unsporting manner?
- 228 Did the referee ensure the re-taken penalty kick was carried out in accordance with the Law?
- 229 Was the penalty kick taken correctly and in accordance with the Law?
- 230 Was the kick from the penalty mark completed?
- 231 Was the penalty kick taken by a teammate of the identified kicker?
- 232 Does the kicker feint to kick the ball after completing the run-up?
- 233 Does the kicker feint in the run-up?
- 234 Is the defending goalkeeper touching the goalposts, crossbar or goal net before the ball has been kicked?
- 235 Does the defending goalkeeper have at least part of one foot touching, or in line with, the goal line?
- 236 Does the referee warn the goalkeeper after first offence before the penalty kick is retaken?
- 237 If the kicker and the goalkeeper both infringe at exactly the same time, is the kicker penalised?



## Injuries

- 241 Does the referee need to stop the game earlier?
- 242 Was the Law correctly applied to the injured players before play was re-started?
- 243 Does the referee need to give an early signal for the stretcher?
- 244 Did the treatment of the injured player(s) take too long?
- 245 Does the player exaggerate the injury to get an opponent cautioned or to deceive the referee?
- 246 Does the third referee check the player before allowing him/her to re-enter?
- 247 Was the injury assessed before calling for the stretcher?
- 248 Did the player avoid possible contact to prevent injury to themselves?
- 249 Are the playing conditions dangerous and a threat to players' safety?
- 250 Was the treatment on the pitch completed quickly? (in case an exception to leave the pitch)

## Players' Equipment

- 251 Is it permissible to wear undershorts of a different colour from the main shorts?
- 252 Are players allowed to play without shin guards?
- 253 Should a goalkeeper wear colours that distinguish him/her from the other players and match officials?
- 254 Did the player wait until there is a stoppage in play before returning to the pitch?
- 255 Is a player allowed to continue playing with blood on the shirt?
- 256 Do the colours of the basic compulsory equipment distinguish the player from the opponents?
- 257 Do the colours of the basic equipment distinguish the player from the opponents?
- 258 Do the socks entirely cover the shin guards?
- 259 Do the shin guards provide a reasonable degree of protection?
- 260 Is a player permitted to wear jewellery?
- 261 Is a player allowed to wear tape to cover jewellery?
- 262 Can a player play the ball without a shoes on?
- 263 Does play need to be stopped for a player to adjust his/her equipment?

## Positioning & Movement

- 271 Is the referees too close to the incident?
- 272 Is the referees too far away to make a credible decision?
- 273 Is the referee's view obscured by (a) player(s)?
- 274 Does the referee create a good viewing angle in order to get the correct decision?



- 275 Is the other match officials better placed than the referee?
- 276 Are both the referee and second referee good viewing positions?
- 277 Does the referee's position give him/her a good viewing angle?
- 278 Does the referee anticipate play and show good acceleration and speed?
- 279 Does the referee ensure to keep play between him/her and his/her second referee?
- 280 Is the referee's position close enough for controlling the further development of the situation?
- 281 Does the referee have a good angle of vision?
- 282 Was the referee in a good position to make the correct decision?
- 283 Does the referee's position interfere with play?
- 284 Does the referee anticipate play and adjust his/her position?

## Celebration of a Goal

- 291 Did the celebration result in excessive time wasting?
- 292 Did the player make a gesture which was provocative?
- 293 Did the goal scorer climb onto the perimeter fencing to celebrate?
- 294 Did the player remove his/her shirt whilst celebrating?
- 295 Did the player cover his/her head with the shirt when celebrating?
- 296 Did the player use a mask to cover the head or face?
- 297 Did the player leave the field of play to celebrate?
- 298 Did the referee act in a preventative manner and exercise common sense?
- 299 Did the player jump into or go amongst the spectators to celebrate?
- 300 Did the goalscorer display a message on an under shirt or any other part of the equipment?
- 301 Was the goalscorer's actions excessive and did it compromise the safety of spectators?
- 302 Does the player approach the spectators in a manner which may cause safety and/or security issues?
- 303 Should the player be cautioned for the excessive celebration of a goal that has been cancelled?

## Delaying the Restart of Play

- 311 Does the player delay the goalkeeper from distributing the ball into play?
- 312 Does the player provoke the referee into deliberately receiving a caution?
- 313 Should the referee consider if the player heard the whistle and clearly tried to delay the restart of play?

- 314 Did the player delay the restart of play by deliberately kicking the ball away?
- 315 Does the goalkeeper delay the restart of play, if so, how?
- 316 Does the injured player use/extend the delay unfairly for a tactical reason?

## Four Seconds Rule

- 321 Is the referee or second referee in a good position to manage the 4 seconds?
- 322 Does the player have the possibility to put the ball in play?
- 323 Does the player have possession of the ball?
- 324 Is a teammate of the player in a good position to put the ball in play?
- 325 Does the player delay the restart of play for tactical reasons?

## Goalkeeper Touches the Ball Again

- 331 Did the goalkeeper have control of the ball on the first touch?
- 332 Did the goalkeeper play the ball in his/her own half of the pitch or in the opponent's half?
- 333 Did a teammate deliberately kick the ball to the goalkeeper?
- 334 After playing the ball, does the goalkeeper touch it a second time?
- 335 Does the ball touch an opponent?
- 336 After a goal clearance, does the goalkeeper touch the ball a second time without it having been touched by an opponent?



## Blocking

- 341 Does the player block the opponent to prevent him from gaining possession of the ball?
- 342 Does the player block the opponent to prevent him from gaining an advantageous position?
- 343 Does the player block the opponent with his/her hands or his/her body?
- 344 Does the player interfere with or stop a promising attack by blocking the opponent?
- 345 Does the player deny an obvious goalscoring opportunity by blocking the opponent?

## Goalpost Moved or Overturned

- 351 Does the defending team player move or overturn the goalpost accidentally or deliberately?
- 352 Does the attacking team player move or overturn the goalpost accidentally or deliberately?
- 353 After a goalpost is moved, is it still touching the goal line?
- 354 Does the goalpost move or was it overturned before or after the whole ball passes over the goal line, between the goalposts and under the crossbar?
- 355 When the whole ball passes over the goal line, does it cross the goal between the normal position of the goalposts?



## Miscellaneous

- 361 Is the foul committed inside or outside the penalty area?
- 362 Is the foul committed inside or outside the pitch?
- 363 Was the ball in play when the offence was committed?
- 364 Does the player enter or re-enter the pitch without the referee's permission?
- 365 Does the ball enter the goal?
- 366 Does the player kick the ball deliberately to his/her own goalkeeper?
- 367 Does the goalkeeper handle the ball after it has been deliberately kicked to him/her by a teammate?
- 368 Did the referee need to stop play in this situation?
- 369 Does the player prevent the goalkeeper from releasing the ball from the hands?
- 370 Did the player(s) deliberately delay the re-start unnecessarily?
- 371 Is this violent conduct or merely unsporting behaviour?
- 372 Should the referee consider suspending or abandoning the match?
- 373 Does the player impede the progress of an opponent without any contact being made?
- 374 Does the player kick or attempt to kick the ball when the goalkeeper is in the process of releasing the ball?
- 375 Did a dropped ball enter the goal without touching at least two players?
- 376 Is the ball kicked and clearly moved?
- 377 Does the player use a deliberate trick to pass the ball to his/her own goalkeeper in order to circumvent the Law?
- 378 Does the player commit two cautionable offences even in a close proximity?
- 379 Does the player commit a cautionable offence and a sending-off offence in a close proximity?
- 380 Does the goalkeeper handle the ball inside his/her penalty area when not permitted to do so and stop a promising attack or deny a goal or an obvious goalscoring opportunity?
- 381 Does the goalkeeper handle the ball when he/she has clearly kicked or attempted to kick the ball to release it into play, after it has been deliberately kicked to him/her by a teammate?
- 382 Does the holding start from outside the penalty area and continue inside?
- 383 Does the player impede the progress of an opponent with contact?
- 384 Does the player impede the progress of an opponent with the hands?
- 385 Does the goalkeeper play the ball a second time (with or without the hand/arm) after a restart before it touches another player?
- 386 Does the goalkeeper stop a promising attack or deny an opponent or the opposing team a goal or an obvious goalscoring opportunity after playing the ball a second time after the restart?
- 387 Does the holding impede the opponent's movement?



## A. Cautionable Offences - Reasons to Show a Yellow Card

### A1 Unsporting Behaviour

- 401 Kicks or attempts to kick an opponent in a reckless manner
- 402 Trips or attempts to trip an opponent in a reckless manner
- 403 Jumps at an opponent in a reckless manner
- 404 Charges an opponent in a reckless manner
- 405 Strikes or attempts to strike (including head-butt) an opponent in a reckless manner
- 406 Pushes an opponent in a reckless manner
- 407 Tackles or challenges an opponent in a reckless manner
- 408 Attempts to deceive the referees, e.g. by feigning injury or pretending to have been fouled (simulation)
- 409 Handles the ball to interfere with or stop a promising attack
- 410 Commits a foul which interferes with or stops a promising attack, except where the referees award a penalty kick for an offence which was an attempt to play the ball
- 411 After referees apply the advantage for unsuccessful denial of an obvious goalscoring opportunity
- 412 Handles the ball in an attempt to score a goal or in an unsuccessful attempt to prevent a goal
- 413 Attempts to score a goal by deliberately handling the ball
- 414 Tries to prevent a goal or deny a goalscoring opportunity with his/her hand or arm when the goalkeeper is not inside his/her own penalty area, and fails in the attempt
- 415 Makes unauthorised marks on the pitch
- 416 Using unauthorised/dangerous equipment or jewellery, refuses to comply and remove the item or wears it again
- 417 Plays the ball when leaving the pitch after being ordered to leave
- 418 Shows a lack of respect for the game
- 419 Uses a deliberate trick to pass the ball (including from a free kick) to the goalkeeper with the head, chest, knee etc. to circumvent the Law
- 420 Verbally distracts an opponent during play
- 421 Deliberately moves or overturns the goal (without denying the opposing team a goal or a goalscoring opportunity)
- 422 Does not comply to leave the pitch on a stretcher or on foot after the referee has authorised the doctors and /or stretcher-bearers to enter the pitch
- 423 Throws/kicks an object at an opponent or other person in a reckless manner
- 424 Throws/kicks the ball at an opponent or any other person in a reckless manner
- 425 Unfairly distracts or impedes the kicker moving closer than 5 metres to the place from where the kick-in is to be taken
- 426 Unfairly distracts or impedes the kicker moving closer than 5 metres to the place from the corner arc
- 427 Holds an opponent to prevent the opponent from gaining possession of the ball or taking up an advantageous position
- 428 Handles the ball to prevent an opponent from gaining possession
- 429 Re-enters the pitch without referees permission
- 430 Attacking team player including the goalkeeper, deliberately moves or overturns the goal
- 431 During a penalty kick, defending goalkeeper commits an offence and the ball does not enter the goal, as a result, the kick is retaken
- 432 During a penalty kick, the defending team player commits an offence and the ball does not enter the goal
- 433 During the penalty kick, the kicker committed an offence after the referees have signalled for the kick to be taken
- 434 During a penalty kick, an opponent obstructs the kicker from moving towards the ball
- 435 During the penalty kick, a teammate of the identified kicker takes the kick
- 436 During the penalty kick, the kicker feints to kick the ball after having completed the run-up

- 437** During a direct free kick beginning with the sixth accumulated foul (DFKSAF), and the ball does not enter the goal, the defending goalkeeper or teammate commits an offence and the ball does not enter the goal, as a result, the kick is retaken
- 438** During a DFKSAF, the defending team player commits an offence and the ball does not enter the goal
- 439** During a DFKSAF kick, the attacking team player commits an offence and, as a result, the kick is retaken
- 440** During a DFKSAF kick, an opponent who obstructs the kicker from moving towards the ball
- 441** During a DFKSAF kick, a teammate of the identified kicker takes the kick
- 442** During a DFKSAF kick, the kicker commits an offence
- 443** During a DFKSAF kick, the kicker feints to kick the ball after having completed the run-up
- 444** During kicks from the penalty mark, the defending team player, (including the goalkeeper) deliberately moves or overturns the goal (when referees award a goal)
- 445** During kicks from the penalty mark, goalkeeper commits an offence and, as a result, the kick is retaken
- 446** During kicks from the penalty mark, the kicker is penalised for an offence committed after the referee has signalled for the kick to be taken
- 447** Taking a penalty kick without being identified as the kicker
- 448** An opponent who unfairly distracts or impedes the kicker (including moving closer than 5 metres to the place from where the kick-in is to be taken)
- 449** A substitute enters the pitch in contravention of the substitution procedure or causes a team to be playing with an extra player
- 450** The player leaving the pitch without either referees' permission
- 451** A player acts in a dangerous manner and the action entails an obvious risk of injury
- 452** The kicker takes the penalty kick before the referees give the signal
- 453** Attempts to play the ball when committing an offences (excluded offence: holding, pulling, pushing, no possibility to play the ball, etc.) against an opponent within own penalty area which denies an opponent an obvious goalscoring opportunity
- 454** There is a possibility to play the ball when committing an offence against an opponent within his/her own penalty area which denies an opponent an obvious goalscoring opportunity
- 455** Commits any other offence not mentioned in the Futsal Laws of the Game

## A2 Celebration of a Goal

- 456** Approaching the spectators in a manner which causes safety and/or security issues
- 457** Gesturing or acting in a provocative, derisory or inflammatory way
- 458** Covering his/her head or face with a mask or other similar item
- 459** Removing his/her shirt or covering his/her head with the shirt

## A3 Delaying the Restart of Play

- 460** Kicking the ball away after the referee has stopped play
- 461** Carrying the ball away with the hands after the referee has stopped play
- 462** Provoking a confrontation by deliberately touching the ball after the referee has stopped play
- 463** Taking a free kick from the wrong position to force a retake
- 464** Deliberately preventing a free kick being taken quickly
- 465** Delaying their departure from the pitch after the medical staff is beckoned onto the pitch to assess an injury
- 466** Excessively celebrating a goal resulting in excessive time-wasting
- 467** During goal clearance, the goalkeeper stays outside the penalty area to delay the restart of play
- 468** During kick-off any player who delays the restart of play
- 469** During penalty kicks any player who delays the restart of play
- 470** After the referees clearly inform the players that play cannot be restarted until after the whistle but the player restarts play before the whistle is blown
- 471** During restart of play, player continues holding an opponent (after referees warning) before or after the ball is in play
- 472** A player acts in a dangerous manner and the action entails an obvious risk of injury

## A4 Dissent by Word or Action

- 473** Shows dissent by protesting verbally or non-verbally (gesture) against a referee's decision
- 474** Shows dissent by sarcastically clapping hands after a referee's decision

## A5 Failing to Respect the Required Distance when Play is Restarted

- 475** Failing to respect the required distance when play is restarted during a corner kick, a free kick, a kick-in or with a dropped ball

## A6 Persistent Offences (no specific number or pattern of offences constitutes "persistent")

## A7 Entering or Re-Entering the Pitch without Referee's Permission

- 476 Contravention or infringement of the substitute procedure
- 477 Entering the pitch without the referee's permission
- 478 Re-entering the pitch without the referee's permission
- 479 Player leaving the pitch without either referees' permission
- 480 Substitute enters the pitch before the player being replaced has left
- 481 Substitute enters the pitch from a place other than his/her own team's substitution zone
- 482 Player being replaced leaves the pitch via a place other than his/her team's substitution zone



## B. Sending-off Offences - Reasons to Show a Red Card

### B1 Denying the Opposing Team a Goal or an Obvious Goalscoring Opportunity through a Handball Offence or by Moving or Overturning the Goal

- 501 Denying the opposing team a goal through a handball offence
- 502 Denying the opposing team an obvious goalscoring opportunity through a handball offence
- 503 Denying the opposing team a goal by moving or overturning the goal
- 504 Denying the opposing team an obvious goalscoring opportunity by moving or overturning the goal

### B2 Denying a Goal or an Obvious Goalscoring Opportunity (provided that the goal is unguarded by the defending goalkeeper) to an Opponent whose Overall Movement is towards the Offender's Goal through an Offence Punishable with a Free-Kick

- 505 Denying the opposing team an obvious goalscoring opportunity by holding, pulling, pushing an opponent or with a handball offence

- 506** Denying a goal or an obvious goalscoring opportunity when the goal is unguarded by the defending goalkeeper to an opponent whose overall movement is towards the offender's goal through an offence punishable with a free kick
- 507** Offence against an opponent within his/her own penalty area which denies the opponent an obvious goalscoring opportunity if the offence was not to play the ball
- 508** Player denies an obvious goalscoring opportunity by playing in a dangerous manner
- 509** Player enters the pitch without the required permission from one of the referees and interferes with play, committing an offence by denying the opposing team a goal or an obvious goalscoring opportunity
- 510** Sent-off player enters the pitch without the required permission from one of the referees and interferes with play, committing an offence by denying the opposing team a goal or an obvious goalscoring opportunity
- 511** Substitute enters the pitch without the required permission from one of the referees and interferes with play, committing an offence by denying the opposing team a goal or an obvious goalscoring opportunity
- 512** Substitute commits a violation of the substitution procedure and interferes with play, committing an offence by denying the opposing team a goal or an obvious goalscoring opportunity

### B3 Serious Foul Play

- 513** Charges an opponent and endangers the safety of an opponent or using excessive force or brutality when challenging for the ball
- 514** Jumps at an opponent and endangers the safety of an opponent or using excessive force or brutality when challenging for the ball
- 515** Kicks or attempts to kick an opponent and endangers the safety of an opponent or using excessive force or brutality when challenging for the ball
- 516** Pushes an opponent and endangers the safety of an opponent or using excessive force or brutality when challenging for the ball
- 517** Strikes or attempts to strike (including head-butt) an opponent and endangers the safety of an opponent or using excessive force or brutality when challenging for the ball
- 518** Tackle or challenge an opponent and endangers the safety of an opponent or using excessive force or brutality when challenging for the ball
- 519** Trips an opponent and endangers the safety of an opponent or using excessive force or brutality when challenging for the ball
- 520** Lunges at an opponent with excessive force from the front, from the side or from behind, whether using one or both legs, or who endangers the safety of an opponent when challenging for the ball

### B4 Biting or Spitting at Someone

### B5 Violent Conduct

- 521** Uses or attempts to use excessive force or brutality against an opponent when not challenging for the ball
- 522** Uses or attempts to use excessive force or brutality against a team-mate
- 523** Uses or attempts to use excessive force or brutality against a team official
- 524** Uses or attempts to use excessive force or brutality against a match official
- 525** Uses or attempts to use excessive force or brutality against a spectator
- 526** Uses or attempts to use excessive force or brutality against any other person
- 527** Throws/kicks an object (including the ball) at an opponent using excessive force
- 528** Throws/kicks an object (including the ball) at a match official using excessive force
- 529** Throws/kicks an object (including the ball) at any other person using excessive force
- 530** Strikes or attempts to strike (including head-butt) at an opponent and endangers the safety of an opponent or using excessive force or brutality when not challenging for the ball
- 531** Strikes or attempts to strike (including head-butt) any other person and endangers the safety of an opponent or using excessive force or brutality

### B6 Using Offensive, Insulting or Abusive Language and/or Gestures

- 532** Player attacks a match official or is guilty of using offensive, rude or obscene gestures or language
- 533** Substitute attacks a match official or is guilty of using offensive, rude or obscene gestures or language

### B7 Receiving a Second Caution in the Same Match



## C. Reasons to Warn, Caution or Send off a Team Official

### C1 Reasons to Warn a Team Official

- 601 Entering the pitch in a respectful/non-confrontational manner
- 602 Failing to cooperate with a match official, e.g. ignoring an instruction/request from a referee
- 603 Minor/low-level disagreement (by word or action) with a decision
- 604 Occasionally leaving the confines of the technical area without another offence

### C2 Reasons to Caution –but not limited to– a Team Official

- 605 Clearly/persistently not respecting the confines of their team's technical area
- 606 Delaying the restart of play by their team
- 607 Deliberately entering the technical area of the opposing team (non-confrontationally)
- 608 Dissent by word or action
- 609 Throwing/kicking (reckless manner) drinks bottles or other objects
- 610 Gestures which show a clear lack of respect for the match official(s), e.g. sarcastic clapping

- 611 Excessively/persistently gesturing for a red or yellow card
- 612 Gesturing or acting in a provocative or inflammatory manner
- 613 Persistently displaying unacceptable behaviour (including repeatedly disregarding warning for offences)
- 614 Showing a lack of respect for the game

### C3 Reasons to Send off –but not limited to– a Team Official

- 615 Delaying the restart of play by the opposing team, e.g. holding onto the ball, kicking the ball away, obstructing the movement of a player
- 616 Deliberately leaving the technical area to show dissent towards, or remonstrate with, a match official
- 617 Deliberately leaving the technical area to act in a provocative or inflammatory manner
- 618 Entering the opposing technical area in an aggressive or confrontational manner
- 619 Deliberately throwing/kicking an object onto the pitch
- 620 Entering the pitch to confront a match official (including at half-time and full-time)
- 621 Entering the pitch to interfere with play, an opposing player or a match official
- 622 Aggressive behaviour (including spitting or biting) towards any other person
- 623 Receiving a second caution in the same match
- 624 Using offensive, insulting or abusive language and/or gestures
- 625 Using unauthorised electronic or communication equipment and/or behaving in an inappropriate manner as a result of using electronic or communication equipment
- 626 Violent conduct
- 627 Team official enters the pitch and interferes with play, committing an offence by denying the opposing team a goal or an obvious goalscoring opportunity



## REPORT WRITING GUIDELINES

### Law 5

“The referee:

- provide the appropriate authorities with a match report, which includes information on any sanctions imposed on players and/or team officials and any other incidents that occurred before, during or after the match.”

The referee’s report will be consulted by the appropriate authorities for any disciplinary action / sanction to be taken against players, substitutes, team officials, etc.

The report will be used as reference for further disciplinary sanction, where necessary, based on:

- FIFA FUTSAL Laws of the Game
- AFC Disciplinary & Ethics Code

Disciplinary offences committed must be reported according to FIFA FUTSAL Laws of the Game.

- Player’s name, number, team, etc.;
- Description of the incident; and
- Accurate details as per Law 12 (refer to section A & B: Reasons to show a yellow card / red card)

When required, the supplementary report section must be filled in.

### Remember the “AFC Rule”:

- A** - Accurate
- F** - Factual
- C** - Concise & Brief

The supplementary report must be submitted without delay.

In the event of any sending off offences, the report must be submitted immediately after the match.

### Law 5

“The referees:

- take action against team officials who fail to conduct themselves in a responsible manner and warn them, caution them, or send them off from the pitch and its immediate surrounds, including the technical area. If the offender cannot be identified, the senior coach present in the technical area will receive the sanction. A medical team official who commits a sending-off offence may remain on the benches,”

### Further sanction subject to the AFC Disciplinary & Ethics Code (Article 48):

A team official is sent off if he/she commits any of the following three offences:

- **Throwing of tantrums, water bottles on or off the field, kicking of property, uttering vulgarities and profanities to the match officials, opponents etc.**
- **Attacking match officials, opponents on or off the field of play, kicking, holding and pushing etc. in an aggressive manner.**
- **Biting or spitting at the match officials, opponents etc., or on the match officials to display anger at and disagreement with decision by the match officials etc.**

The AFC Disciplinary & Ethics Code consider the following as offences (Section 2: Offences):

- Any party whose conduct brings the game into disrepute;
- Involvement in a brawl;
- Team misconduct: any team of which at least five (5) individuals have been sanctioned (caution or expulsion) by the referee during a match or any team where several individuals threaten or harass match officials or other persons during a match;
- Anyone who publicly incites others to hatred or violence;
- Anyone who provokes the general public during a match;
- A player who was fielded in a match despite being ineligible;
- A team that refuses to play a match or to continue playing one which has begun;
- Anyone who offends the dignity of a person or group of persons through contemptuous, discriminatory or denigratory words or actions;
- Anyone who intimidates a match official with serious threats or uses violence or threats to pressure a match official into taking certain action or to hinder him in any other way from acting freely; and
- Improper conduct undertaken by spectators: violence towards persons or objects, letting off incendiary devices or fire, flashing lasers, throwing objects, displaying insulting, religious, or political slogans in any form, uttering insulting words or sounds, pitch invasion, flying drones, and any other type of misconduct.



Further details to include in the referee's report:

- Any kick-off offences resulting in a delay due to failure of the necessary number of ambulances or medical staff being in place at the appropriate times, floodlight or security failures, etc;
- The reasons and circumstances of the delay must be mentioned in the report, despite taking place before or after the match, or during half-time;
- The time of incident and the length of the delay must be stated in the report.

Details to include in the supplementary report:

- ONLY sending-off offences (players, substitutes and team officials)
- The reasons and circumstances of the delay must be mentioned in the report, despite taking place before or after the match, or during half-time;
- The time of the incident, player's name, jersey number and team must be included in the report.

### Elements of a well-written match report

A good match report will ensure questions relevant to who, what, when, where, how and why are completed for each incident. The emphasis placed on each of these questions will vary based on the type and complexity of the incident.

<b>Who</b>	Who is reporting the incident?
	Who was affected?
<b>What</b>	What happened? (Include incident type and identify details)
	What are the characteristics of the incident?
	What initial actions did you take?
	What is the incident severity rating (ISR) at the time of the incident report?
<b>When</b>	When did the incident occur?
<b>Where</b>	Where did the incident occur?
<b>How and Why</b>	Why and how did the incident occur?
	What factors contributed?

- State the **FACTS** - avoid opinions and inferences
- **CONCISE** - give enough information clearly and in a few words
- **COMPLETE** - Who, What, When, Where, Why and How
- **UNDERSTANDABLE** - Present thoughts in an organised, chronological manner; good grammar and spelling, and avoid abbreviations
- **PRESERVATION OF EVIDENCE** - Document the chain of custody of all equipment and supplies affiliated with the incident

It may seem contradictory to say that a report should be both complete and concise. However, concise means ensuring all the important details are included. Omit words that do not add value and that interfere with readability.

Well-written reports are factual, fair and impartial. A fact is something real that can be either proved or disproved. Opinions and inferences should be avoided.





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