



# RETURN TO **PLAY**

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## CLUBS & FACILITIES CHECKLIST



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This checklist will assist clubs and their members in understanding and implementing Stage 5 restrictions under the Queensland Government's roadmap to easing COVID-19 restrictions.

Clubs should use this in conjunction with Football Queensland's latest Return to Play guidelines, the COVID Safe Industry Plan for Field Sports and all Government advice.

Any person showing signs and symptoms of COVID-19 must not attend clubs or training and should seek medical advice.

ADMINISTRATION	
Facility Tenancy (Club President)	<input type="checkbox"/> Will the facility tenancy see out the duration of the season?
Facilities Usage (Club President)	<input type="checkbox"/> Have you received approval from the council/landowner to use facilities for training? <input type="checkbox"/> Have you received approval from the council/landowner to use facilities for matchdays? <input type="checkbox"/> Have you complied with any additional requirements imposed by the council/landowner?
Facility Utilities (Club Committee/Admin)	<input type="checkbox"/> Have all utilities been reinstated and ready to use (e.g. water, gas, electricity, lights)?

HANDS-ON TASKS	
Club Facilities (Club President/Committee)	<input type="checkbox"/> Have you arranged for the facilities to undergo cleaning in line with FQ's Return to Play guidelines and the COVID Safe Industry Plan? <input type="checkbox"/> Have you appointed a COVID Safe Coordinator to oversee the cleaning process? <input type="checkbox"/> Do you need to appoint additional COVID Safe Officers to support the COVID Safe Coordinator? <input type="checkbox"/> Have you confirmed which facilities (e.g. canteens, change rooms, bathrooms, storage rooms, bars) are accessible? <input type="checkbox"/> Have you instructed ground officials to refuse entry to any individuals known to have been in close contact with a known active case of COVID-19, known to have COVID-19 symptoms, known to have travelled overseas in the previous 14 days, or known to have been to a declared COVID-19 hotspot in the previous 14 days?

*\*As of 11/02/2021*

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Have you downloaded the printable Return to Training signage from the FQ website?</li> <li><input type="checkbox"/> Have you placed the signage in prominent areas to promote hand sanitising and social distancing?</li> <li><input type="checkbox"/> Have you installed signage to promote the COVIDSafe phone app?</li> <li><input type="checkbox"/> Have you installed QR code signage for the tracking of attendances at your club/venue?</li> </ul>
Training & Games (Club Officials/Coaches)	<ul style="list-style-type: none"> <li><input type="checkbox"/> Has a COVID Safe Coordinator been allocated to each session to ensure cleaning requirements are met between training groups?</li> <li><input type="checkbox"/> Have you installed QR code signage to allow for the tracking of attendance?</li> <li><input type="checkbox"/> If not tracking attendance via a QR code, have you accessed and assigned responsibility for completion of FQ's Record of Attendance form?</li> <li><input type="checkbox"/> Have you taken steps to ensure physical distancing can be maintained?</li> <li><input type="checkbox"/> Have you shared the Return to Play guidelines with all participants and parents and urged their compliance?</li> <li><input type="checkbox"/> Do they know to minimise equipment sharing, maintain physical distancing, adhere to hygiene protocols, and avoid co-mingling before and after a training session, match or activity?</li> <li><input type="checkbox"/> Do they know contact details are required for QR code reporting and attendance tracking?</li> </ul>
Fields (Club Officials/Coaches)	<ul style="list-style-type: none"> <li><input type="checkbox"/> Have you read the COVID Safe Plan for Field Set-Up contained in FQ's Return to Play guidelines?</li> <li><input type="checkbox"/> Do coaches know the playing space configurations that can be used?</li> <li><input type="checkbox"/> Does each playing space have a different entry and exit to other playing spaces?</li> <li><input type="checkbox"/> Is hand sanitiser available at the entry and exit for each space?</li> <li><input type="checkbox"/> Are all fields up to good playing standard?</li> </ul>
Playing Kit & Equipment (Club Officials/Coaches)	<ul style="list-style-type: none"> <li><input type="checkbox"/> Do participants/parents know to wash their own training bibs and kit?</li> <li><input type="checkbox"/> Do you have measures in place to wash or sanitise high-touch equipment, especially balls and cones?</li> </ul>
Referees (Club Officials)	<ul style="list-style-type: none"> <li><input type="checkbox"/> Will referee rooms be in use on match days (referee rooms should at least be available for referees to safely store bags)?</li> </ul>

\*As of 11/02/2021

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Are referees permitted to use referee room showers?</li> <li><input type="checkbox"/> If referee rooms are in use, has a COVID Safe Coordinator been allocated to confirm cleaning?</li> <li><input type="checkbox"/> If referee rooms are not in use, have you organised a referee staging area (undercover, preferably inside)?</li> <li><input type="checkbox"/> Have you arranged for ground officials to accompany referees to and from matches?</li> <li><input type="checkbox"/> Have you arranged for ground officials to monitor spare match balls at half-time?</li> <li><input type="checkbox"/> Have you advised team managers to use their own pens to sign team sheets?</li> <li><input type="checkbox"/> Is hand sanitiser available at the entry and exit for referee rooms/staging area?</li> <li><input type="checkbox"/> Can you avoid cash transactions for referee payments (if applicable)?</li> </ul>
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## FOOTBALL WORKFORCE

Staff & Volunteers	<ul style="list-style-type: none"> <li><input type="checkbox"/> Have all external contractors (e.g. cleaners, caterers) been advised of new and ongoing processes?</li> <li><input type="checkbox"/> Have you cancelled/postponed all non-essential visits?</li> <li><input type="checkbox"/> Have you shared the Return to Play guidelines with all staff and volunteers and communicated responsibilities?</li> <li><input type="checkbox"/> Do you have replacement volunteers in place to cover 'at-risk' people that can't attend?</li> </ul>
Coaching Accreditations	<ul style="list-style-type: none"> <li><input type="checkbox"/> Have you confirmed that coaching accreditations and Blue Cards remain up to date?</li> <li><input type="checkbox"/> Are you following FQ's <a href="#">'No Badge, No Bench, No Ref Room'</a> policy?</li> </ul>