

MEMO 47 - 24

To: Queensland Clubs
From: Football Queensland
Subject: 2025 Registration Process
Date: November 13, 2024

Dear Clubs,

Football Australia has developed a new national registration platform called **LetsPlayFootball** which will be made active on Monday, 2 December 2024. The legacy Play Football system will be switched into a 'read-only' mode up until Tuesday, 31 December 2024.

With competition registrations already open for the upcoming season in Queensland, clubs are advised of some additional steps which will now be required for players, coaches and referees to complete their registration for 2025 which will contain some minor process changes to the 2024 season.

Whilst there will be further and more detailed processes to be advised by Football Queensland shortly, in the immediate term, FQ is seeking to provide initial information around the more substantive elements of the change of process.

From 2 December 2024, the 2025 registration process in Queensland requires players, coaches and referees to follow the same initial process via Squadi where you can purchase your relevant club product or participant package, before completing Football Australia's simple, mandated registration process within the new LetsPlayFootball system, which also requires the payment of Football Australia's National Registration Fee where applicable.

Once you have completed the initial Squadi steps, a pop up will appear providing a link directly to LetsPlayFootball where you can complete your registration and pay FA's National Registration Fee, a reminder of the process is outlined below:

2025 Registration Process

1. Complete the registration process in **Squadi**
2. Select the club product in **Squadi**
3. Complete payment in **Squadi** (covers club and FQ governing body fees)
4. Follow the mandatory prompt to **LetsPlayFootball** registration page
5. Complete payment of FA's National Registration Fee in **LetsPlayFootball**

Please note players must be made active in both LetsPlayFootball through payment of the National Registration Fee and in Squadi to appear on teamsheets and be eligible to participate in any fixtures.



Whilst we understand this process adds an additional step to the registration process for participants, we note there are several aspects that sit outside of the control of Football Queensland.

The process for club representatives to access the club administration section of **LetsPlayFootball** will be provided in the coming weeks, alongside other details of the process involving participants who may have already registered.

For further enquiries, please contact Football Queensland via registrations@footballqueensland.com.au.

End.