

MEMO 31 - 25

To: Queensland Clubs
From: Football Queensland
Subject: 2026 Notice of Offer, Registrations and Draws Update
Date: September 3, 2025

Dear Clubs

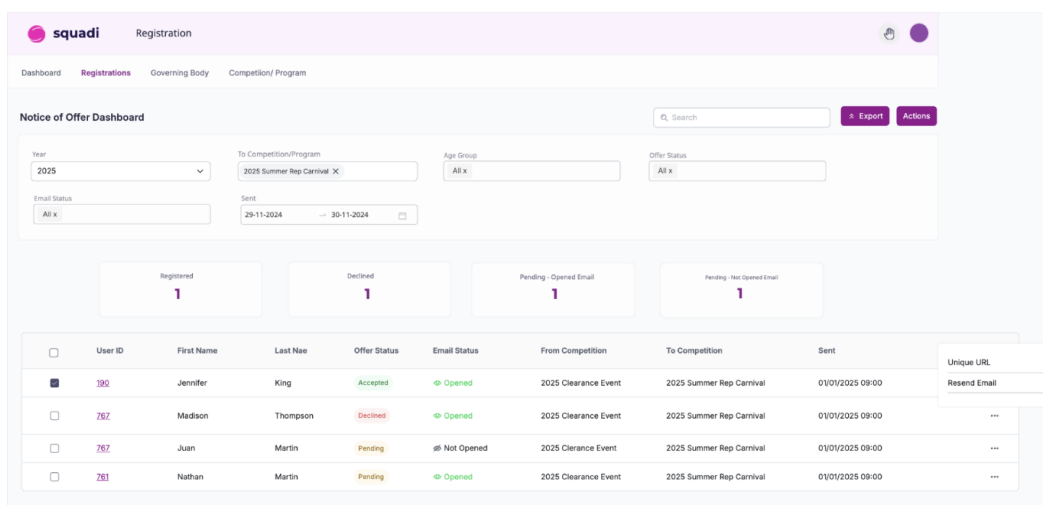
Following the distribution of FQ Memo 29-25 last month, clubs now have access to an enhanced Notice of Offer dashboard in Squadi and [accompanying help guide](#), enabling clubs to invite their existing players, with or without a deposit, to secure their place at the club for the **2026 season**.

The enhanced Notice of Offer process enables clubs to immediately streamline player retention between seasons, delivering initial registration to the club and at a later stage, subsequent registration to FQ competitions.

Other process changes will unlock the ability for clubs to receive draws for all leagues and carnivals, including community football, in November ahead of the new season.

These changes will deliver significant benefits to clubs and participants, helping to reduce the workload for club administrators by reducing the severe impact of late changes and withdrawals for the 2026 season.

The Notice of Offer dashboard shows the details of the program or age group offered, who has received or opened the offer, and who has accepted or declined the offer. Clubs also have the ability to resend an offer.



The screenshot shows the 'squadi' Registration dashboard. It features a 'Notice of Offer Dashboard' with filters for Year (2025), To Competition/Program (2025 Summer Rep Carnival 'X'), Age Group (All x), and Offer Status (All x). Below the filters are four summary cards: Registered (1), Declined (1), Pending - Opened Email (1), and Pending - Has Opened Email (1). A table below lists individual offers with columns for User ID, First Name, Last Name, Offer Status, Email Status, From Competition, To Competition, and Sent. A 'Resend Email' button is visible for the first row.

User ID	First Name	Last Name	Offer Status	Email Status	From Competition	To Competition	Sent	Actions
390	Jennifer	King	Accepted	Opened	2025 Clearance Event	2025 Summer Rep Carnival	01/01/2025 09:00	Resend Email
767	Madison	Thompson	Declined	Opened	2025 Clearance Event	2025 Summer Rep Carnival	01/01/2025 09:00	...
767	Juan	Martin	Pending	Not Opened	2025 Clearance Event	2025 Summer Rep Carnival	01/01/2025 09:00	...
761	Nathan	Martin	Pending	Opened	2025 Clearance Event	2025 Summer Rep Carnival	01/01/2025 09:00	...

The dashboard has also been updated to include several new columns which show each player's PlayFootball registration status and the date they registered in the PlayFootball platform.

With just one click, clubs can issue a fully customisable Notice of Offer via the Squadi dashboard to invite **2025** players back for the new **2026** season, capturing preliminary player registrations ahead of the 2026 season with a deposit if required.

In coming weeks, Football Queensland will release its player registration fees, allowing the progressive opening of all league competition products to clubs statewide. At this point in time, clubs will be able to 'bulk move' players who secured their spot in the club's **2026 season** via the Notice of Offer process into their **2026 FQ competition product** in the Squadi platform.

The player will automatically be sent a link to complete the FQ competition product process where they can pay FQ's governing body fees and all remaining fees to the club, in full or via any club payment plans available from the club.

Clubs are reminded that the Notice of Offer process and timeline for clubs will be as follows:

1. **September 1, 2025:** Ability to send Notice of Offer via Squadi to invite ALL current participants to secure their place for the 2026 season in Squadi.
2. **October 2025:** Clubs to set up teams in Squadi ahead of the 2026 season.
3. **November 1, 2025:** Clubs to bulk move and invite players to a team in Squadi, where they will then complete remaining registration and payment processes.
4. **November 2025:** FQ to publish all advanced leagues in each region and 70% of community leagues.
5. **December 2025:** Football Australia will open PlayFootball registrations for NPL participants only to complete registration process in PlayFootball.
6. **January 2026:** Football Australia will open PlayFootball registrations for all other participants to complete registration process in PlayFootball.
7. **Prior to season:** Clubs to approve all club registrations in PlayFootball.

[Click here to access a guide to assist clubs in issuing Notice of Offer communications to retained players.](#)

Any further queries can be directed to the Customer Service team via registrations@footballqueensland.com.au

End.