

MEMO 32 - 25

To: Queensland Clubs
From: Football Queensland
Subject: Notice of Offer Process Reminder
Date: September 18, 2025

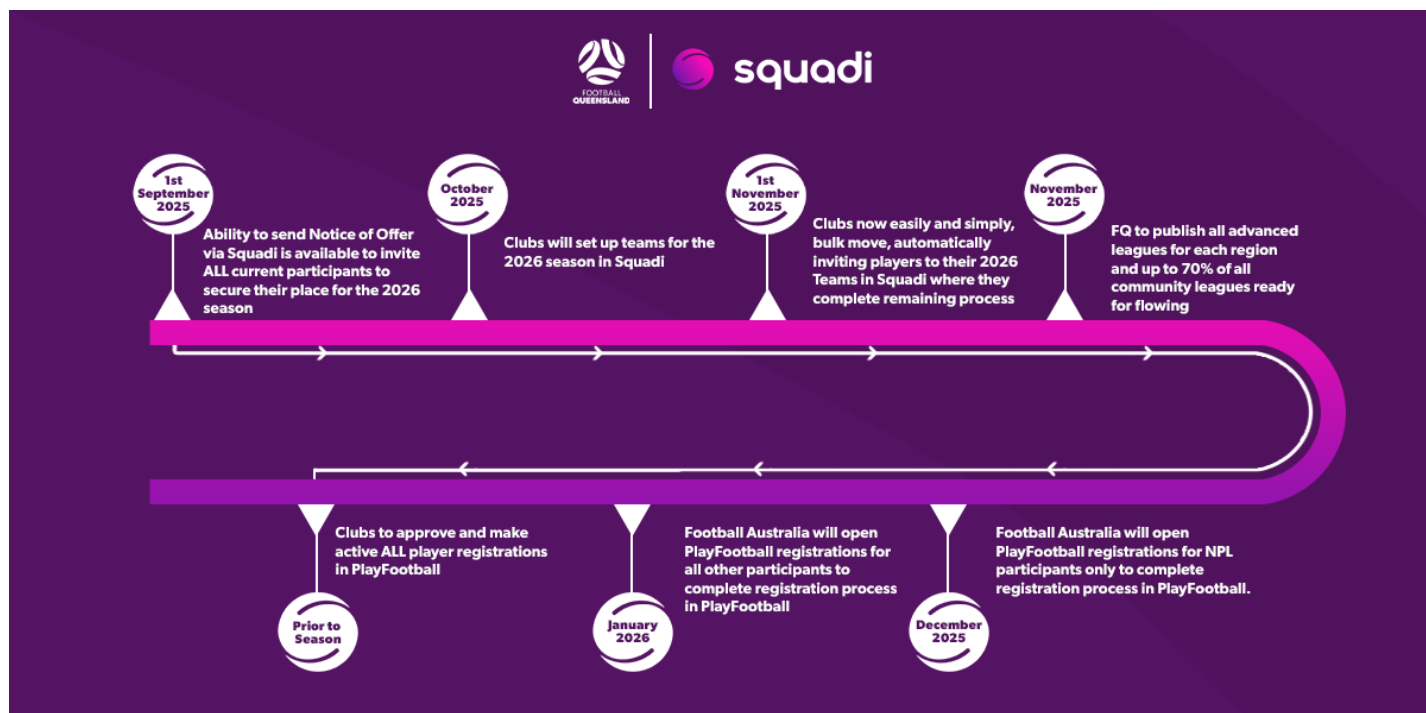
Dear Clubs

Following the distribution of [FQ Memo 29-25](#) and [FQ Memo 31-25](#), a reminder that clubs now have access to an **enhanced Notice of Offer dashboard in Squadi** and [accompanying help guide](#).

All clubs are encouraged to utilise this dashboard to invite their existing players, with or without a deposit, to secure their place at the club for the 2026 season.

The enhanced Notice of Offer dashboard will help to reduce the workload for club administrators as it streamlines player retention between seasons, delivering initial registration to the club and at a later stage, subsequent registration to FQ competitions.

The dashboard also allows clubs to maintain significant control over the process, providing a fully customisable Notice of Offer, the ability to resend an offer and insights into who has received or opened, and accepted or declined the offer.



Following the launch of the dashboard, clubs can begin setting up teams in October ahead of the 2026 season. Clubs will then be able to bulk move and invite players to a team in Squadi in November, where they will then complete remaining registration and payment processes.

The implementation of the enhanced Notice of Offer process will deliver major benefits to clubs and participants by unlocking the ability for clubs to receive draws for all leagues and carnivals, including community football, in November ahead of the new season.

[Click here to access a guide to assist clubs in issuing Notice of Offer communications to retained players.](#)

Any further queries can be directed to the Customer Service team via registrations@footballqueensland.com.au

End.