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# **REFEREE HOW TO GET STARTED 2026 SEASON**

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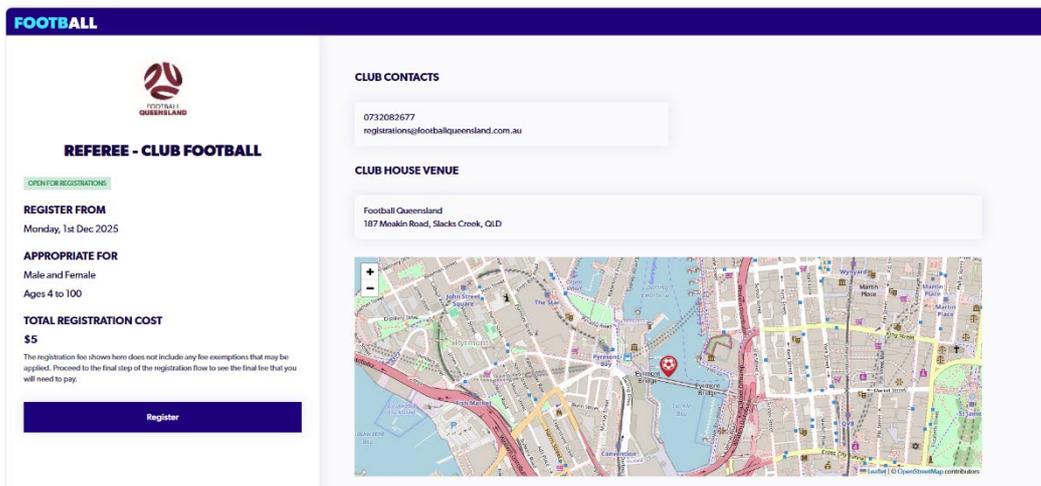
## Step 1: Register in PlayFootball

It is a mandatory requirement of Football Australia that every Referee must be registered in Play Football v2.0 for the 2026 season.

You must register as a “Referee-Club Football” and pay the Football Australia \$5.00 levy.

### [REGISTER IN PLAYFOOTBALL HERE - click](#)

You should then see the following page:



The screenshot shows the registration page for Referee - Club Football on the Football Queensland website. The page is titled "FOOTBALL" at the top. On the left, there is a sidebar with the Football Queensland logo and the text "REFEREE - CLUB FOOTBALL". Below this, it says "OPEN FOR REGISTRATIONS" and "REGISTER FROM Monday, 1st Dec 2025". It also lists "APPROPRIATE FOR Male and Female Ages 4 to 100" and "TOTAL REGISTRATION COST \$5". A "Register" button is at the bottom of the sidebar. On the right, there are two sections: "CLUB CONTACTS" with a phone number "0732082677" and email "registrations@footballqueensland.com.au", and "CLUB HOUSE VENUE" with the address "Football Queensland 187 Moakin Road, Slacks Creek, QLD". Below the venue information is a map of the area.

1. When completing your Football Australia registration, please **take particular care with the Working with Children section.**
2. If you are **under 18**, please apply for the Exemption under Other: State: “I am under 18 and do not require a Blue Card.”
3. If you are 18 or over, you must supply your Blue Card details. For more information on how to get a Blue Card please review our Referee FAQs here: <https://footballqueensland.com.au/referee-faq/>

Should you require any assistance with Play Football the support line details are listed below.

## Contact PlayFootball Support:

Email: [support@playfootball.com.au](mailto:support@playfootball.com.au)

Telephone: [02 8880 7983](tel:0288807983)

Hours: **Mon-Fri: 10am - 6pm AEDT | Saturday & Sunday: Closed**

## Step 2: FQ Referee Appointments Access in Squadi

Once you have completed your Play Football Registration, you can now access Squadi for the 2026 season to be appointed to games.

If you are new to Refereeing this must also be completed to be able to attend your Junior/Senior Football Match Official in-person event.

Please note if at any time you make an error or need to change any details during your Squadi account you will need to start from the beginning again.

### What You Need to Access Squadi Successfully:

You will need to have the following ready to complete the process.

- **Blue Card Number and Expiry Date:** If you need assistance getting a Blue Cards please review the FQ Referees FAQs here: <https://footballqueensland.com.au/referee-faq/>
- **FA ID Number:** You will have received an FA number when registering in PlayFootball and/or Squadi may remember your FA number from last year's registration.
- **Referee Accreditation Expiry Date:** You can find your Referee Accreditation on eTrainU: [www.learn.footballaustralia.com.au](http://www.learn.footballaustralia.com.au). Your Accreditation Expiry Date is four years from the date you attended the in-person course.

*Log in as a learner to eTrainU > [eTrainU Link](#) > Select Home > Scroll Down to Member Federation on the main page > Select "View" on the applicable Accreditation > Find the Licence Expiry Date*

- **Credit/Debit Card:** If you choose to pay your fee upfront, please ensure you have your preferred payment method available.

### Payment Plan Option:

We will be offering a payment plan option in 2026. If you wish to use a payment plan, please contact us **BEFORE** you begin the process in Squadi.

Email:

**referees@footballqueensland.com.au**

We will then provide you with the required payment plan link.

Please format your email to include:

**Subject:** Payment Plan Requested

**Body:**

- First Name
- Last Name
- Email Address used with Squadi

Please only send us the information of the Referee that is wanting the payment plan.

The payment plan allows you to schedule up to four payments on a schedule that suits you.

An initial instalment of **a minimum of \$80.00** is payable on the day you complete your access to Squadi.

*In the event of failed instalment payments or transactions that are incorrectly disputed, Football Queensland reserves the right to:*

- *Decline disputes lacking sufficient evidence.*
- *Report fraudulent or abusive dispute activity to relevant authorities.*
- *Recover any fees incurred due to failed credit card transactions or incorrect disputes by adding applicable charges to subsequent payments.*

*All personal and financial information provided during the dispute process will be handled in accordance with Football Queensland's Privacy Policy and applicable Australian privacy laws.*

## Step 3: Squadi Link

If you wish to pay in full then please follow the correct link below and ensure you chose the correct package from the below list:

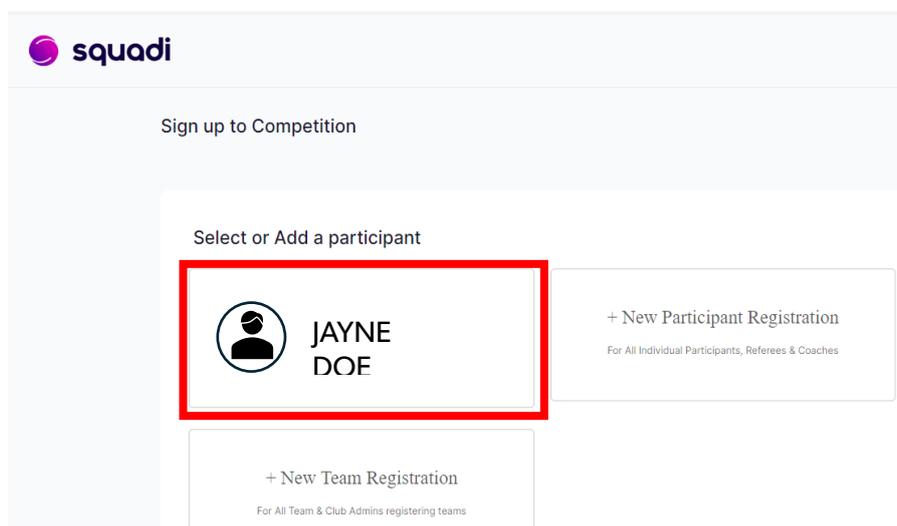
- Returning Junior Football Match Official
- Returning Senior Football Match Official
- First Year Referee Junior Football Match Official
- First Year Referee Senior Football Match Official
- Match Day Coach if you are registering as a match day coach only

Link to Register: <https://registration.squadi.com/userRegistration?organisationId=74f39f3a-6e73-48a8-b837-705aba4c4512&competitionId=55fd1fc7-513f-4a1a-929d-6e688a74e46b>

## Step 4: Select Participant

### Already Have a Squadi Profile:

Select the box with your details already populated:

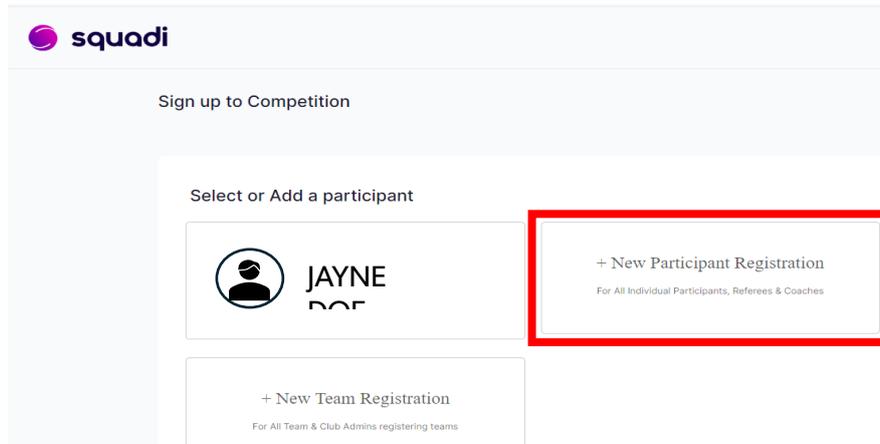


The screenshot shows the Squadi registration interface. At the top, the Squadi logo is visible. Below it, the text "Sign up to Competition" is displayed. Underneath, there is a section titled "Select or Add a participant". This section contains three main options:

- A box for "JAYNE DOE" which is highlighted with a red border. It includes a profile icon and the name "JAYNE DOE".
- A box for "+ New Participant Registration" with the subtext "For All Individual Participants, Referees & Coaches".
- A box for "+ New Team Registration" with the subtext "For All Team & Club Admins registering teams".

## New to Squadi:

If you do **NOT** have a profile, then please select the “+ New Participant” option:



## Step 5: Participant Details

Please ensure that all your personal details are correct.

Please note that you **must** enter:

- First Name
- Last Name
- DOB
- Contact Mobile
- Contact Email
- Photo (must be a clear picture of you)
- Full Address including Apartment or Unit Number if applicable
- Emergency Contact Information

\* All fields above are **mandatory** and required to be filled

Once you have filled out your Emergency Contact details press NEXT.

## Step 6: Select Competition: Football Queensland

You now need to choose the Competition you are registering to. You will need to search for “**Football Queensland**”.

Please do not search for your playing competition, or your club. All Referees need to choose Football Queensland at this point and select the product that relates to their status.

Please refer to the below image.

Find a Competition Cancel

State Postcode Queensland

Organisation Name  
Football Queensland

 187 Meakin Rd Slacks  
Creek Queensland 4127  0400769548

**2026 First Year Referee**  
Football Queensland  
Reg. Open Reg. Close  
10/20/2025 - 10/30/2026

**2026 Returning Referee**  
Football Queensland  
Reg. Open Reg. Close  
10/20/2025 - 10/30/2026

## Step 7: Membership Details

Here you will choose the Membership Product for you. You will only see the Membership Detail that is relevant to your age.

- First Year Referee – Junior
- First Year Referee – Senior
- Returning Referee – Junior
- Returning Referee – Senior
- Match Day Coach (*this is to be used if **your only role** is as a Match Day Coach*)

*Please note if you are a Referee and a Qualified Match Day Coach on etrainu, you can select both options at the same time.*

Football Queensland  
Football Queensland - 2026 Returning Referee  
Reg. Open Reg. Close  
10/20/2025 - 10/30/2026 Find Another Competition

**Membership Details**  
Membership Product you are registering individual to  
 Returning Referee - Senior - Senior

**Competition Specifics**  
Training  
No information provided  
Special Notes  
No information provided  
Competition Venue  
Meakin Park  
Contact Details  
No information provided

Once you have selected the right options please click **“ADD COMPETITION AND MEMBERSHIP”**

## Step 8: Additional Personal Information

On this screen, please ensure that all relevant information is filled out and is as accurate as possible.

This is where you will need:

- FA ID (this might be pre-populated if you have registered in previous years)
- Referee Accreditation. This needs accurately reflect your etrainu Skills Passport.  
Link: <https://learn.footballaustralia.com.au/training>

Level 4 = Accredited Junior Match official in your skills passport

Level 3 = Accredited Senior Match official in your skills passport

Level 2 = Accredited Emerging Match official in your skills passport

Level 1 = Accredited Advanced Match official in your skills passport

Match Day / Referee Coach

Course Instructor

Futsal Referee

- Blue Card information for those aged 18 or over.
- What Region will you Referee in?
- As a First Year Referee...
  1. Have you completed the Online Laws of the Game?
  2. Have you completed the Online Course Modules?
  3. Have you attended a JFMO/SFMO In-Person Event?
  4. If not, have you registered to attend a JFMO/SFMO In-Person Event?
- How many years have you been a Registered Referee?

Once you have selected the right options please click "**SIGN UP TO COMPETITION**"

## Step 9: Participants

On this screen, please ensure that you double check all details are correct.

Note this is where you will select:

1. Full competition – Upfront
2. Payment Plan

Once you have made your selection, please check that the order amount is correct (*please refer to the Player & Referee Dual Participation section below*).

Before you press "Continue" please select the box:

**"I have read and agree to all of the above Terms and Conditions\*\*"**

## Player & Referee Dual Participation: Football Queensland Discount

If you have already paid the governing body fee as a **player** and wish to also become a **Referee**, a discount will automatically be applied to your second FQ payment.

- If you join as a **player first**, you will pay the full player FQ fee. When you then complete your 2026 referee access through Squadi, the **discounted referee fee** will be applied automatically.
- If you join as a **referee first**, you will pay the full referee fee. When you later join as a player, the **discount** will be applied to your player costs.

If this does not apply correctly at this step, please email: [referees@footballqueensland.com.au](mailto:referees@footballqueensland.com.au)

Competition  
2026 Returning Referee  
Football Queensland

Registration(s)  
Senior

Full Competition - Upfront

+ Add Discount Code

Senior	\$200.00
Full Competition - Upfront	
Total Payment Due	\$200.00

Terms & Conditions

Terms and Conditions for Football Australia  
Terms and Conditions for Football Queensland

I have read and agree to all of the above Terms and Conditions\*

CONTINUE

Once everything is correct, please press "Continue" to be taken to the Squadi Merchandise Shop for First Year Match Officials.

## Referee Kits: Returning Match Officials

Please note that for the 2026 season, **all Returning Junior and Senior Referees will be** required to wear the three mandatory Kappa Kit Colours (Black, Pink and Yellow) as well as the **Black FQ Referee Polo shirts**.

If you do not have the link or Password to the **FQ Shop**, please email:

[referees@footballqueensland.com.au](mailto:referees@footballqueensland.com.au) and if you have completed all requirements in Play Football and Squadi for the 2026 season this will be sent to you.

## Squadi Merchandise Shop: First Year Match Officials

If you are a **First Year Referee** you are required to wear your Teal Kappa Kit which you will receive once you have attended the in-person referee event and completed all accreditation requirements with Football Queensland.

You will now see the following items in the Shop (the shop has two pages):

- 2026 Referee Shipping
- Shirt – Teal
- Shorts – Black
- Socks - Black

Feel free to select your required Merchandise and add it to your Cart.

### **Merchandise Cart**

You can see all items in your Cart at any time when you are in the shop.

### **Removing Mandatory Items from Your Cart**

If you wish to remove any items from your Cart, you will need to select the Orange Pencil Icon.



A pop-up box will then appear, and you will need to choose from the product menu:

- “Do not wish to purchase at this time” .

## **Squadi Merchandise Shop Checklist**

Before you press continue, please double check:

### **First Year Referee**

If you are a First Year Referee, please check you have all the following in your Cart:

- Teal Referee Shirt
- Black Referee Shorts
- Black Referee socks
- Shipping \$25.00

### **Checking Out**

Once you have all the items you require you will then need to press **continue**.

You may notice that your Cart is still showing a “Total Payment Due” different to the line items in your Cart.

When you press Continue, on the next screen, this will amend your Cart to the correct amount.

## Shipping Options

You will notice on the Shipping options screen that the option for Delivery or Pick Up is greyed out. Please note that you can only have items delivered. There is no option for Pick Up.

**Items will be shipped to your address as listed in Squadi – please ensure this is correct. If you live in an apartment or complex it must show the Unit number and the Street number in the address.**

Take this moment to double check your line items, as well as that the correct Total Amount is now showing in your Cart.

Then press Continue.

## Secure Payment Options

You will now be able to pay for all your items.

Depending on which link you chose to begin with will depend on whether you are given the following options:

- Direct Debit
- Credit/Debit Card

If you choose one of these options, then you will be directed to enter your secure payment details.

Or:

- Payment Plan

If you wish to have a payment plan, please follow the instructions outlined on page 4.

## Statement by Supplier Form

It is a requirement that all referees are required to complete and a Statement by Supplier Form to their Squadi profile, this is done each year once you have completed your Referee Access to Squadi.

**To find the Statement by Supplier form please click here:**

<https://footballqueensland.com.au/wp-content/uploads/2024/02/Statement-by-a-supplier-Tax-form-for-Referees.pdf>

To add this to your Squadi Account please follow this process:

*Three Dots and More > My Profile > My Full Profile > Three Dots (next to Activity) > Personal*

*Details > Documents > + Document > Document Type > Statement by Supplier > Click to upload > Upload Document > Save.*

## **Finalising your Squadi Access**

Once your payment has been processed your invoice will be uploaded into your Squadi account.